

# Update Email Contact Information

## Step-by-step guide

1. From the NocTel control panel, click on "User Settings".
2. Three tabs will be displayed, the first tab - 'Edit user Settings' will allow you to update your username, full name, and user timezone.
3. The second tab, 'Reset Password' will allow you to specify a new password for the currently logged in user account.
4. The third tab, 'Change Email' will allow you to specify a new email address for the currently logged in user account.



## Related articles

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