## **Viewing Management Options for Extensions**

By default, the advanced management options for extensions are not visible. To view them follow these instructions:

- 1. Log in to the NocTel control panel.
- 2. Click "Extensions" on the left-hand menu.

Account #2555
Numbers
Extensions 🕂
Hunt Groups
Recordings
Hold Music
Schedules
Conference Bridges

- 3. Click on any extension in the list to open the extension's options page.
- 4. Click the gear icon in the upper right-hand corner of the page to view the management options.

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Extension	#7330: VV	X400 Phone			340
🔒 Send a Fax	Diew Histor	<u>x</u> B Speed Dia	al Directory C Reb	oot Device	
Status: 🔵 Ava	ilable	$\rightarrow$	ON Ring Poly	com Phone	$\rightarrow$
OFF For	warding (Not Confi	gured)	Voicemail (Enabled)		$\rightarrow$
Inbox					End of List
Inbox Received	Туре	Sender		Detail	End of List Action
Inbox Received 2017-02-16 16:05:30	<b>Type</b> Voicemail	Sender NOCTEL <+1503	17644300>	Detail 0:26	End of List Action
Inbox Received 2017-02-16 16:05:30 Showing item 1	Type Voicemail of 1 total.	Sender NOCTEL <+1503	37644300>	Detail 0:26	End of List Action The first sector of the s

5. Clicking the gear icon again will hide the management options again.

## **Related articles**

- Exporting a Extension List
- Editing an Extension's Name and Number
- Deleting an Extension
- Adding a Generic SIP Extension
- Zeroizing an Extension