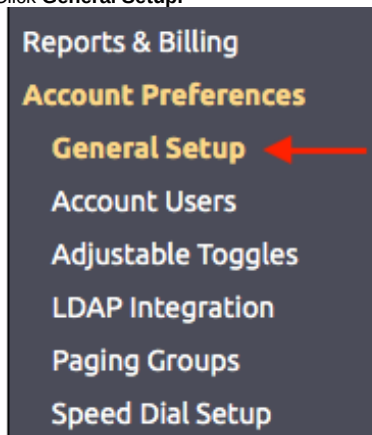
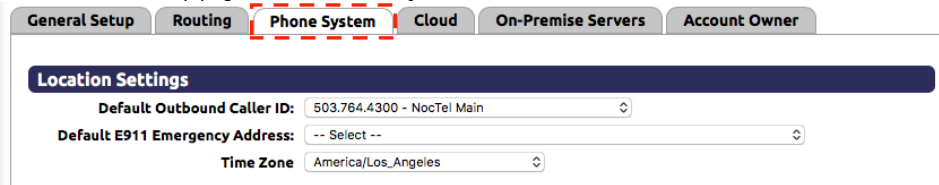


Setting a Default Outbound Caller ID

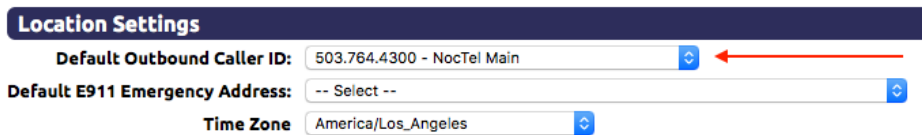
1. Log into the NocTel control panel.
2. Click **Account Preferences** in the left-hand menu to expand the section.
3. Click **General Setup**.



4. On the General Setup page click the **Phone System**.

A screenshot of the 'General Setup' page in the NocTel control panel. The 'Phone System' tab is selected and highlighted with a red dashed box. Below the tabs, the 'Location Settings' section is visible, showing three dropdown menus: 'Default Outbound Caller ID' (set to '503.764.4300 - NocTel Main'), 'Default E911 Emergency Address' (set to '-- Select --'), and 'Time Zone' (set to 'America/Los_Angeles').

5. In the *Location Settings* use the dropdown list for **Default Outbound caller ID** to select a number that should be used for caller ID if another number is not selected for the extension.

A screenshot of the 'Location Settings' section in the NocTel control panel. The 'Default Outbound Caller ID' dropdown menu is highlighted with a red arrow, showing the selected value '503.764.4300 - NocTel Main'. The other two dropdowns, 'Default E911 Emergency Address' and 'Time Zone', are also visible.

6. Click the **Submit** button to save the change.



More On Caller ID

To learn more about Caller ID, including setting the Caller ID Name for a number and assigning Caller ID to individual extensions check out our [Caller ID](#) article.

Related articles

- [Setting a Default Outbound Caller ID](#)
- [Resetting a Cisco ATA to Factory Default](#)
- [Caller ID](#)