

Removing a User from the Control Panel

Use the steps below to remove or delete a user that has been granted access to your NocTel Control Panel Account:

1. Log in to the NocTel Control Panel.
2. Click **Account Preferences**.
3. Click **Account Users**.
4. Click on the user in the list.
5. Use the drop-down box next to **Access Level** and select "Inactive (No Access)."
6. Click **Submit**.

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- [Removing a User from the Control Panel](#)
- [Deleting an Extension](#)
- [Deleting a Number](#)
- [Deleting a User](#)